

**MAHASKA RURAL WATER SYSTEM, INC.**

**401 B Ave W PO Box 210 Oskaloosa, IA 52577**

**641-673-8851 mrwsystem@mahaskaruralwater.com**

**AUTO PAY AUTHORIZATION FORM**

I authorize Mahaska Rural Water System, Inc to automatically withdraw from my checking or savings account (as notes below) for my monthly MRWS charges. I understand that I will continue to receive a monthly bill, but it will state "Direct payment will deduct this payment on the 10<sup>th</sup> of the month". If the deduction date falls on a weekend or holiday, the account will be debited on the next business day. I may revoke the Direct Payment authorization at any time with (30) days written notice to MRWS.

I understand that I am responsible for ensuring that the necessary funds are available at the time the withdrawal occurs. I will continue to be responsible for payment should anything prohibit regular payment in this manner. I understand that it is my responsibility to notify MRWS of any changes to my banking account information. I understand that if the withdrawal is returned for any reason a charge may occur. The direct payment service may be cancelled if two payments are returned in a six-month period of non-payment

**Complete this application form, sign it, attach a VOIDED CHECK and return to the MRWS office.**

**CUSTOMER INFORMATION**

Name \_\_\_\_\_ MRWS Account Number \_\_\_\_\_

Service Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_ Home/Cell Phone# \_\_\_\_\_

**FINANCIAL INFORMATION**

Bank Name \_\_\_\_\_  Checking Account  Savings Account

Signature \_\_\_\_\_ Date \_\_\_\_\_

**EMAIL AUTHORIZATION**

Please fill out the form below with the email address that needs to be associated with each MRWS account (only one email address per account number.)

You will need a current email address and an updated version of Adobe Reader to receive and open your monthly statement. When this form is received in the office, a confirmation email will be sent to this address within two business days. Once we receive and process your request, your future monthly MRWS statements will be emailed to you around the 1<sup>st</sup> of each month instead of mailed to you. Make sure to check the SPAM folder for the confirmation email if not received within two business days.

As always, we recommend reviewing your statement monthly to be aware of changes to your water usage.

Please sign below stating that you are signing up to receive monthly MRWS statements via email.

EMAIL (please print clearly) \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_